

KWALITY CREDIT & LEASING LTD.

Regd. Office:- 27, Weston Street, 5th Floor, Room No.526, Kolkata-700 012
Phone- 9681634539, E-Mail kd - kqualitycredit50@yahoo.com, Website www.kqualitycredit.com
CIN-L65921WB1992PLC056686

Attendance Slip

I/We hereby record my / our presence at the 25th Annual General Meeting of the Company on Monday, the 25th day of September, 2017 at 10.00 a.m. at Milan Deep Hall, Sher Khan Complex, J-142, Paharpur Road, Garden Reach, Near S.K. Foundation School, Kolkata-700 024.

Name and Address
of the Sole /First named Shareholder :

Name(s) of Joint Holder(s) :

Registered Folio No. :

No. of Share(s) held :

Name of the Proxy (if any): _____

Signature of Shareholder/Proxy: _____

Notes:

1. Kindly sign and hand over the Attendance Slip at the entrance of the meeting venue.
2. Shareholders / Proxy holders are requested to bring their copy of the Annual Report for reference at the meeting.
3. The electronic voting particulars are set out below:

EVSN (E-Voting Sequence No.)	User ID	PAN / Sequence No.

Please refer to the Notice of the Annual General Meeting for instructions on E-Voting.

KWALITY CREDIT & LEASING LTD.

Regd. Office:- 27, Weston Street, 5th Floor, Room No.526, Kolkata-700 012
Phone- 9681634539, E-Mail ld - kqualitycredit50@yahoo.com, Website www.kqualitycredit.com
CIN-L65921WB1992PLC056686

NOTICE

NOTICE is hereby given that the 25th Annual General Meeting (AGM) of the Members of the Company will be held on Monday, the 25th day of September, 2017 at 10.00 a.m. at Milan Deep Hall, Sher Khan Complex, J-142, Paharpur Road, Garden Reach, Near S.K. Foundation School, Kolkata-700 024 (please refer to the Map Direction Guide of the AGM venue, as provided in this Notice), to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Standalone Financial Statement of the Company for the financial year ended March 31, 2017 and the Reports of the Board of Directors and the Auditors thereon.
2. To appoint a Director in place of Mr. Bhagwan Das Soni (DIN: 02308414) who retires by rotation and being eligible, seeks re-appointment as Managing Director of the Company.
3. To ratify the appointment of M/s. Pachisia & Associates, Chartered Accountants (Firm's Registration No. 327542E) of 783, Anandapur, Kolkata – 700 107, as the Statutory Auditors of the Company from the conclusion of the 25th Annual General Meeting till the conclusion of the 27th Annual General Meeting of the Company and to authorise the Board of Directors to fix their remuneration and in this regard, to consider and if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:-

“RESOLVED THAT pursuant to the provisions of Section 139 and all other applicable provisions of the Companies Act, 2013 and the Rules made thereunder, including any statutory modification(s) or re-enactment thereof for the time being in force, the Company hereby ratifies the appointment of M/s. Pachisia & Associates, Chartered Accountants (Firm's Registration No. 327542E) of 783, Anandapur, Kolkata – 700 107, as the Statutory Auditors of the Company from the conclusion of the 25th Annual General Meeting till the conclusion of the 27th Annual General Meeting at such remuneration as may be mutually agreed upon between the Board of Directors of the Company and the Auditors, based on the recommendation of the Audit Committee, plus applicable Goods and Service Tax.”

4. SPECIAL BUSINESS:

To appoint Ms. Babita Shah (DIN: 07771685) as a Non-Executive Independent Director of the Company.

To consider, and if thought fit, to pass, with or without modification, the following Resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as “the Act”), and the Rules made there under read with Schedule IV to the Companies Act, 2013, including any statutory modifications and amendments thereof, Mrs. Babita Shah (DIN-07771685), who was appointed as an Additional Director (Non Executive category) of the Company with effect from 7th April, 2017, entitled to hold office up to the conclusion of the ensuing Annual General Meeting and whose term expires at this Annual General Meeting, and who has submitted a declaration to the effect that she meets the criteria of independence as provided under section 149(6) of the Act and Regulation 16(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013 signifying his intention to propose Ms. Babita Shah (DIN-07771685), as a candidate for the office of director of the Company, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, to hold office for a term of five consecutive years from 7th April, 2017 to 6th April, 2022 or till such earlier date to conform with the policy on retirement and as may be determined by any applicable statutes, rules, regulations or guidelines thereto.”

Place : Kolkata
Date : 31.07.2017

By Order of the Board
For Kwaliti Credit & Leasing Ltd.

Amu Thapa
Director
DIN-00674928

NOTES:

1. The Explanatory Statement as required under Section 102 of the Companies Act, 2013, in respect of business under Item No. 4 is annexed hereto.
2. Additional details of persons seeking appointment / re- appointment, as required in sub-regulation (3) of Regulation 36 of the Listing Regulations and provision number 1.2.5 of the Secretarial Standard on General Meetings (SS-2) is annexed hereto. Requisite declarations have been received from the Directors for his reappointment.
3. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.**

A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENTAGE OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENTAGE OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

4. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.
5. Pursuant to the provisions of the Secretarial Standard-2 issued by the Institute of Company Secretaries of India (ICSI), a route map (direction guide) of the AGM venue alongwith the landmark is appended to the Notice for a quick reference of the members.
6. Documents, if any, referred to in the accompanied Notice, are open for inspection at the Registered Office of the Company on all working days during office working hours on all days except Sunday & Public holiday upto the date of the AGM.
7. Members may visit the Company's corporate website to view the Financial Statements or access information pertaining to the Company. Queries, if any, should be sent at least 10 days before the AGM to the Managing Director at the Registered Office of the Company.
8. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, alongwith the Register of Contracts or Arrangements in which Directors are interested, being maintained under Section 189 of the Companies Act, 2013, will be available for inspection by Members at the AGM.
9. The businesses set out in the notice will be transacted through remote e-voting and Voting through Ballot at the Annual General Meeting. Instructions and other information relating to e-voting are given in the notice under note number 26. The company will also send communication relating to remote e-voting which, *inter alia*, would contain details about user ID and password, along with a copy of this notice to the members, separately.
10. Register of Members and Share Transfer Books of the Company in respect of Equity Shares shall remain closed from the September 19, 2017 to the September 25, 2017 (both days inclusive).
11. Members holding shares in electronic form are requested to intimate immediately any change in their address with pin code or bank mandates to their Depository Participants with whom they are maintaining their demat accounts and Members holding shares in physical form are requested to advise any change in their address or bank mandates immediately to the Company/Registrar and Share Transfer Agent, i.e. : M/s. CB Managements Services Pvt. Ltd., P-22, Bondel Road, Kolkata-700 019, Phone No.033-2280/6692/93/94/2486, 4011-6700/6711/6717/6723, Fax-033-40116739 along with the necessary supporting documents.

12. Corporate members are requested to send to the Company, a copy of the Board Resolution, duly certified, authorising their respective representatives to attend and vote at the Annual General Meeting.
13. In case, the mailing address mentioned in this Annual Report is without the PIN CODE, members are requested to kindly inform their PIN CODE immediately.
14. Non- Resident Indian Shareholders are requested to inform the Company immediately:
 - a. the change in residential status on return to India for permanent settlement.
 - b. the particulars of NRE Bank Account maintained in India with complete name and address of the Bank, if not furnished earlier.
15. Pursuant to Section 72 of the Companies Act, 2013, members holding shares in physical form are advised to file nomination in the prescribed Form SH-13 with the Company's Registrar & Share Transfer Agent. In respect of shares held in electronic/ demat form, the members may please contact their respective depository participant.
16. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore requested to submit their PAN to their depository participants. Members holding shares in physical form can submit their PAN to the Company's Registrar M/s. CB Managements Services Pvt. Ltd., P-22, Bondel Road, Kolkata-700 019, Phone No.033-2280/6692/93/94/2486, 4011-6700/6711/6717/6723 along with the enclosed Form.
17. SEBI has also mandated that for registration of transfer of securities, the transferee(s) as well as transferor(s) shall furnish a copy of their PAN card to the Company for registration of transfer of securities.
18. Members who are holding shares in identical order or names in more than one folio are requested to send the Company/Registrar and Share Transfer Agent, the details of such folios together with the Share Certificates for consolidating their holdings in one such folio.
19. Members are requested to quote their Folio number/DP I.D. and Client I.D. in all correspondence.
20. A Member or his Proxy is requested to produce at the entrance of the Meeting Hall, attendance slip forwarded to the member duly completed and signed by the member.
21. Securities and Exchange Board of India (SEBI) vide its Order No.WTM/RKA/MCR/20/2015 dated March 23, 2015 allowed the Jaipur Stock Exchange Limited (JSEL) to exit through voluntary surrender of recognition. Therefore, the equity shares of the Company are not listed on JSEL.
22. Members are requested to note that trading in Securities of the Company are compulsorily in dematerialized form only. Hence members who are yet to dematerialise their shares are advised to do so.
23. Members holding share in dematerialized form are requested to bring their Depository Account No. and Client ID. No. for identification.
24. The Company has designated an exclusive e-mail id viz. **kwalitycredit50@yahoo.com** to enable investors to register their complaints/queries, if any. Alternatively, the members may also write to Mr. Bhagwan Das Soni, Managing Director, at the Registered Office of the Company (Phone Number - 9681634539) for the redressal of their queries/ complaints.
25. The Notice of the AGM along with its enclosures (including the process, instructions and the manner of conducting e-voting), the Annual Report for the Financial Year 2016-17 are being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories, unless any Member has requested for a physical copy of the said documents. For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode. For Members who have not registered their e-mail addresses, physical copies of the above mentioned documents are being sent through the permitted

mode. All these above mentioned documents will also be available on the Company's website www.kwalitycredit.com for download by the shareholders. We, request shareholders to update their email address with their depository participant to ensure that the annual reports and other documents reaches them on their preferred email address. Shareholders holding shares in physical form may intimate us their e-mail address along with name, address and folio no. for registration at kwalitycredit50@yahoo.com.

26. Voting Through Electronic Means :

I. Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meeting (SS-2) issued by the Institute Of Company Secretaries of India, the Company is pleased to offer Electronic Voting facility (remote e- voting) to its members to cast their votes electronically on all resolutions set forth in this Notice. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM (“remote e-voting”) will be provided by Central Depository Services (India) Limited (CDSL).

II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

III. The process and manner for remote e-voting are as under:

(i) The remote e-voting period begins on September 22, 2017 at 9.00 a.m. (IST) and ends on September 24, 2017 at 5.00 p.m. (IST). During this period shareholders’ of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of September 18, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter.

(ii) The shareholders should log on to the e-voting website www.evotingindia.com.

(iii) Click on “Shareholders” tab.

(iv) Now Enter your User ID

- a. For CDSL: 16 digits beneficiary ID,
- b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

(v) Next enter the Image Verification as displayed and Click on Login.

(vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.

DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number (DBD)	<p>Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio.</p> <ul style="list-style-type: none"> • Please Enter the DOB or Bank Account Number in order to Login. • If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction (iv).

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. **KWALITY CREDIT & LEASING LIMITED** on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.

- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact them at 1800 200 5533.
27. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at csamitjajodia@gmail.com with a copy marked to helpdesk.evoting@cdslindia.com on or before September 24, 2017 upto 5:00 p.m. without which the vote shall not be treated as valid.
28. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of September 18, 2017. A person who is not a member as on cut-off date should treat this notice for information purpose only.
29. The shareholders shall have one vote per equity share held by them as on the cut-off date of September 18, 2017. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
30. Only those members who attend the AGM, holding shares either in physical form or in dematerialized form, and are entitled to vote as on the cut-off date of September 18, 2017, but have not exercised their right to vote by electronic means, can cast their vote at the Annual General Meeting. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote, provided the votes are not already cast by remote e-voting by the first holder.
31. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. September 18, 2017, are requested to send the written / email communication to Company at kwaltycredit50@yahoo.com or its Registrar and Share Transfer Agent, i.e.: CB Managements Services Pvt. Ltd., at : rta@cbmsl.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
32. Mr. Amit Jajodia, Company Secretary in Practice (Certificate of Practice Number 14303, Membership No.A37613) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner. The Scrutinizer will submit, not later than 48 hours of conclusion of the AGM, a consolidated Scrutinizer’s Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
33. The Results declared along with the Scrutinizer’s Report shall be placed on the Company’s website www.kwaltycredit.com and on the website of CDSL. The same will be communicated to the Calcutta Stock Exchange Ltd. and BSE Ltd. where the Equity Shares of the Company are listed*.

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27, Weston Street,
5th Floor, Room No. 526,
Kolkata-700 012
Dated : 31.07.2017

**By Order of the Board
For Kwalty Credit & Leasing Ltd**

**Amu Thapa
Director
DIN-00674928**

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013.

Item No. 4

In terms of Section 149 of the Companies Act, 2013 ("Act") read with the Companies (Appointment and Qualification of Directors) Rules, 2014 and applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Independent Directors shall hold office for a period of upto 5 consecutive years and shall not be liable to retire by rotation. They may be appointed for a maximum of two consecutive terms of 5 years each. Ms. Babita Shah (DIN-07771685), Additional Non-Executive Independent Director of the Company, who was appointed with effect from 7th April, 2017 and is entitled to hold office up to the conclusion of the ensuing Annual General Meeting.

The Company has received notices in writing from a member along with the deposit of requisite amount under Section 160 of the Act proposing the candidature of Ms. Babita Shah (DIN-07771685) for appointment as Independent Director of the Company. She is not disqualified from being appointed as Director in terms of Section 164 of the Act and have given her consent to act as Director. The Company has also received declaration from her that she meet with the criteria of independence as prescribed under Section 149(6) of the Act and Regulation 16(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. The Board of Directors considered the matter of her appointment and felt that her continued association would be of immense benefit to the Company and proposed her appointment as Independent Director under Section 149 of the Act to hold office for a term of five consecutive years commencing from from 7th April, 2017 to 6th April, 2022 or till such earlier date to conform with the policy on retirement and as may be determined by any applicable statutes, rules, regulations or guidelines thereto. In the opinion of the Board, she fulfill conditions of appointment as Independent Director as specified in the Act and the Listing Regulation.

Brief particulars of the Director, such as her educational and professional qualifications, nature of the working experience, name(s) of the companies in which she hold directorships, memberships and chairmanships in various Committees, her shareholding in the Company, relationship between director inter-se are provided by way of Annexure to the Notice. This statement may also be regarded as a disclosure under Regulation 36(3) Of SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015.

Copy of the draft letter for appointment of the aforesaid director as Independent Director, setting out the terms and conditions would be available for inspection without any fee by the members at the Registered Office of the Company during normal business hours on any working day between 11.00 a.m. to 5.00 p.m. upto the date of the AGM.

Ms. Babita Shah is interested in the resolution with regard to her appointment along with her relatives. Save and except the above, no other Director / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in these resolutions.

The Board recommends the resolutions set out at Item No. 4 to the shareholders for their approval.

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DETAILS OF DIRECTOR SEEKING APPOINTMENT/RE-APPOINTMENT AT THE 25TH ANNUAL GENERAL MEETING PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND PROVISION NO. 1.2.5 OF THE SECRETARIAL STANDARD ON GENERAL MEETINGS (SS-2).

Name of the Director	Mr. Bhagwan Das Soni (DIN-02308414)	Ms. Babita Shah (DIN-07771685)
Nature of Directorship	Executive Non- Independent Managing Director	Non-Executive Independent Director
Date of Birth	14/11/1965	23/07/1972
Date of Appointment	a) Date of first appointment on the Board :- 09/07/2012. b) Date of appointment as a Managing Director :- 01/01/2013	07/04/2017
Age	51 years.	45 years.
Brief Resume	Since his appointment, he has been playing a pivotal role in the Management of the Company. His foresightedness coupled with his innovative skills, have paved the way for a bright future for the Company.	She has 5 years work experience in the field of Marketing & Administration.
Terms and conditions of appointment / re-appointment.	Executive Non- Independent Managing Director, liable to retire by rotation.	Non-Executive Independent Director for a period of five years.
Details of remuneration sought to be paid	Entitle to receive remuneration of 25,000/- per month.	N.A.
Remuneration last drawn	Rs. 25,000/-	N.A.
Experience and nature of his expertise in specific functional areas.	17 years of work experience in the fields of Finance and Medicine.	She has 5 years work experience in the field of Marketing & Administration
Qualification	B. Com	Higher Secondary
Number of shares held in the Company.	Nil	Nil
Names of other companies in which the person also holds the directorship.	Appu Marketing & Manufacturing Ltd. Sunbright Agrotech Pvt. Ltd. Wonderland Paper Suppliers Pvt. Ltd. Infinity Tradelinks Pvt. Ltd. Zonal Commercial Pvt. Ltd. Rudramala Commodeal Pvt. Ltd. Hulbert Tracom Pvt. Ltd. Oversure Retails Pvt. Ltd. KCL Chemicals Ltd. KCL Iron & Steels Ltd. AMM Commercial Ltd. AMM Irons Ltd. AMM Textiles Ltd. Anumati Stock Broking Pvt. Ltd. AMM Housing Ltd. Jaguar Infra Developers Ltd. Shreyans Embroidery Machine Pvt. Ltd. Risewell Machinery Traders Pvt. Ltd.	Appu Marketing & Manufacturing Ltd.
Number of Meetings of the Board attended during the year (i.e. F.Y. 2016-17).	Attended all the seven meetings of the Board during the Financial Year 2016-17. The details of the same, is morefully described in the Corporate Governance Report which forms part of the Annual Report.	N.A.

Memberships/Chairmanships of Committees on the Board of other Companies.	<p>He is member of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee on the Board of other Company.</p> <p>He is chairman of the Audit Committee and Nomination and Remuneration Committee on the Board of other Company.</p>	<p>She is member of the Nomination and Remuneration Committee on the Board of other Company.</p>
Disclosure of Relationships between directors inter-se.	<p>None.</p>	<p>None.</p>

Note:

The Committee Memberships and Chairmanships do not include positions in foreign companies, unlisted companies and private companies, position as an advisory board member and position in companies under Section 8 of the Companies Act, 2013. Information pertaining to sitting fees/remuneration paid to the Director who is being re-appointed and number of Board meetings attended by him during the financial year 2016-17 are provided in the Corporate Governance Report.

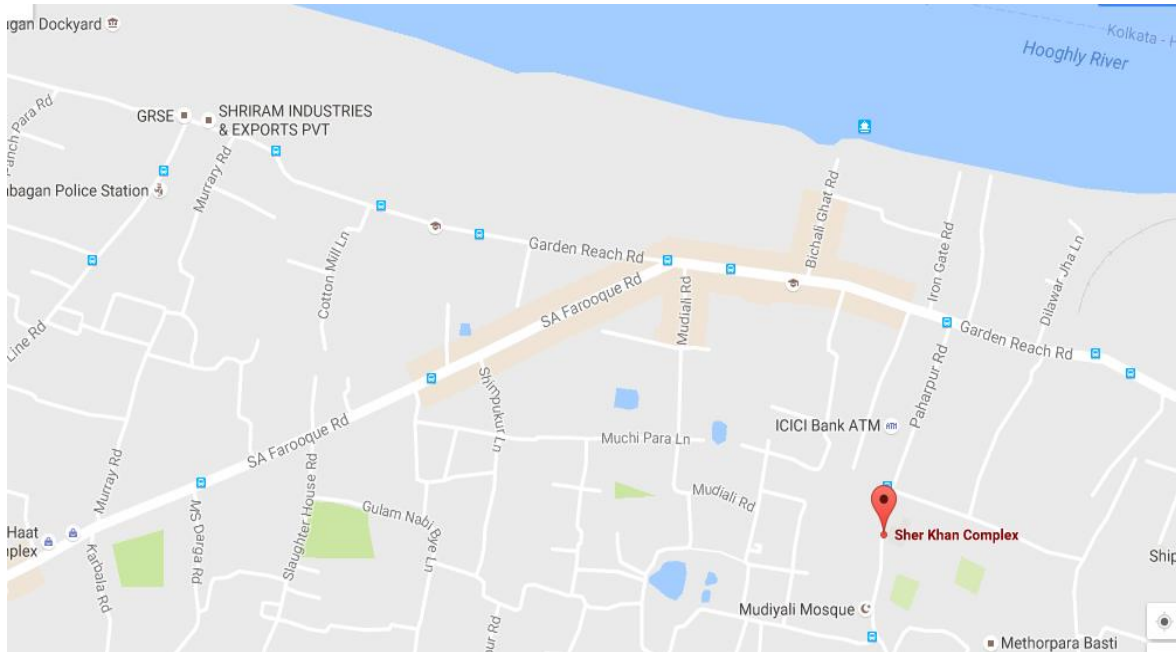
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MAP (DIRECTION GUIDE) OF THE VENUE OF THE ANNUAL GENERAL MEETING

Milan Deep Hall, Sher Khan Complex, J-142, Paharpur Road, Garden Reach, Near S.K. Foundation School,
Kolkata-700 024

(Landmark-The AGM venue shall be held near S.K. Foundation School)



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FORM NO. MGT - 11

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member (s): Registered address: E-mail Id: Folio / DP ID-Client ID No.

I/We, being the member(s) ofshares of the above named Company hereby appoint:

- (1) Name:.....Address.....
 E-mail Id:.....Signature.....,or failing him
- (2) Name:.....Address.....
 E-mail Id:.....Signature....., or failing him
- (3) Name:.....Address.....
 E-mail Id:.....Signature.....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 25th Annual General Meeting of the Company, to be held on Monday, the 25th day of September, 2017 at 10.00 a.m. at Milan Deep Hall, Sher Khan Complex, J-142, Paharpur Road, Garden Reach, Near S.K. Foundation School, Kolkata-700 024 and at any adjournment thereof of such resolutions as are indicated below:

Resolution No.	Resolutions	Optional*	
		For	Against
Ordinary Business			
1.	Adoption of Standalone Financial Statements for the year ended March 31, 2017 and the Reports of the Auditors and Directors thereon.		
2.	Re-appointment of Mr. Bhagwan Das Soni, who retires by rotation and being eligible, seeks re-appointment as Managing Director of the Company.		
3.	Ratification of appointment of M/s. Pachisia & Associates, Chartered Accountants (Firm Registration. No. 327542E) as auditor of the Company and fix their remuneration.		
Special Business			
4.	Appointment of Ms. Babita Shah(DIN: 07771685) as a Non-Executive Independent Director of the Company.		

Signed this.....day of.....2017
 Signature of shareholder.....
 Signature of Proxy holder(s).....

Affix Revenue Stamp not less than Re.1/-

Note:

1. This form of proxy in order to be effective should be duly completed and deposited at the registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. For the resolutions, Explanatory Statement and Notes, please refer to the Notice of the 25th Annual General meeting.
3. It is optional to put a 'X' in the appropriate column against the Resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
4. Please complete all details including details of member(s) in above box before submission.

KWALITY CREDIT & LEASING LTD.

Regd. Office:- 27, Weston Street, 5th Floor, Room No.526, Kolkata-700 012
Phone- 9681634539, E-Mail kd - kqualitycredit50@yahoo.com, Website www.kqualitycredit.com
CIN-L65921WB1992PLC056686

RECORDS UPDATION FORM

Dear Shareholder(s),

This is to inform you that the Company is in process of updation of records of the shareholders in order to reduce the physical documentation as far as possible.

The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore requested to submit their PAN to their depository participants. Similarly, members holding shares in physical form are requested to submit their PAN to the Company or the Company's Registrar: CB Managements Services Pvt. Ltd., P-22, Bondel Road, Kolkata-700 019, Phone No.033-2280/6692/93/94/2486, 4011-6700/6711/6717/6723. Hence, we have to update your PAN, phone no. and e-mail id in our records. We would also like to update your current signature records in our system.

To achieve this we solicit your co-operation in providing the following details to us :

-----Please tear here-----

1. If you are holding the shares in dematerialized form you may update all your records with your Depository Participant (DP).
2. If you are holding shares in physical form, you may provide the following :

Folio No. :

Pan :

E-mail ID :

Telephone No. :

Name : i.

ii.

iii.

Signature : i.

ii.

iii.

Thanking you
For Kwalitiy Credit & Leasing Ltd
Amu Thapa
DIN-00674928